

Fanshawe College

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Project Management

2012

FANS 01292 Project Management - CVS Application

Fanshawe College

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ONTARIO COLLEGES OF APPLIED ARTS AND TECHNOLOGY
CREDENTIALS VALIDATION SERVICE
APPLICATION FOR PROGRAM VALIDATION

This proposal will be sent to MTCU for Approval for Funding

☒ YES ☐ NO

1. College: Fanshawe College
2. College contact person responsible for this proposal: Name: Albert Knab, B.A., M.A. Title: Coordinator, International Business Management Lawrence Kinlin School of Business Telephone: 519-452-4430 Ext: 4374 Electronic mail: aknab@fanshawec.ca
3. Proposed Program Title: Project Management (MTCU code 70207)
4. Proposed Credential: (please indicate below) Local Board Approved Certificate <input type="checkbox"/> Ontario College Certificate <input type="checkbox"/> Ontario College Diploma <input type="checkbox"/> Ontario College Advanced Diploma <input type="checkbox"/> Ontario College Graduate Certificate <input checked="" type="checkbox"/>
5. Proposed Program Outcomes: Please complete and attach the two Program Maps (Appendix A - Form 1 and Form 2)
6. Proposed Program Description: Please complete and attach the Program Description Form (Appendix B)
7. Proposed Program Curriculum: Please complete and attach the Program Curriculum Form (Appendix C)
8. Date of Submission: March 30, 2012

9. Date of CVS Response: April 17, 2012

10. Validation Decision:

☐ Proposal Validated (APS Number: FANS 01292)

Signed on behalf of CVS: Tim Klassen

Send the completed form and required appendices to: klassen@collegecvvs.on.ca For detailed information on how to complete the Application for Program Validation, please refer to the Instructions for Submission document. For any additional information contact: College Credential Validation Service, 655 Bay Street, Suite 400, Toronto, ON M5G 2K4; or by telephone at (416) 596-8799



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APPENDIX A - PROGRAM MAPS

(Vocational Program Outcomes & Essential Employability Skills Outcomes)

Vocational Program Learning Outcomes:

Form 1(attached) is provided to assist you in mapping your proposed program vocational learning outcomes against existing vocational outcomes found in either Provincial Program Standards or in Provincial Program Descriptions.

Where there is a relevant Provincial Program Standard, the approved Vocational Learning Outcomes must appear in the first column, followed by your proposed program vocational learning outcomes.

Where there are no Provincial Program Standards, the first column will contain program outcomes from the Provincial Program Description. Again, your proposed program vocational learning outcomes will be added in the middle column.

NOTE: *Both these types of documents can be obtained from staff at the CVS or at the Colleges Branch, MTCU.*

The last column will contain a list of the relevant curriculum proposed in your program to address the outcome in a manner that ensures the graduate will have reliably demonstrated the required skill or ability. Course numbers or course codes, corresponding to those provided in your list of courses (Appendix C), are sufficient in this column.

Essential Employability Skills Outcomes:

A mapping of the Essential Employability Skills (EES) will be done on Form 2 (attached).

The instructions / requirements for this map are the same as for the Vocational Program Map. The first three columns contain the approved skill categories, the defining skills, and the EES learning outcomes. The last column will contain the proposed curriculum (as listed in Appendix C) that will ensure the meeting of these outcomes.



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APPENDIX A - PROGRAM MAPS

Form 1 - Vocational Program Outcomes

PROVINCIAL PROGRAM STANDARD VOCATIONAL LEARNING OUTCOMES / PROVINCIAL PROGRAM DESCRIPTION OUTCOMES (MTCU code 70207)	PROPOSED PROGRAM VOCATIONAL LEARNING OUTCOMES	COURSE TITLE / COURSE CODE (From Appendix C)
1. Manage the scope, cost, timing, and quality of the project, at all times focused on project success as defined by project stakeholders.	1. Lead the development of project goals and objectives using project management knowledge areas, process, concepts, and methodologies, to align the project with the organization's strategic plans.	Project Strategic Management Project Scope and Requirements Project Cost Management Project Time Management Professional Communication Project Management Software Applications Project Risk and Quality Project Procurement Project Leadership and Management

	2. Manage of the scope, cost and timing of the project to achieve success as defined by the project stakeholders.	Project Scope and Requirements Project Cost Management Project Time Management Project Recovery Project Leadership and Management
2. Align the project to the organization's strategic plans and business justification throughout its lifecycle.	3. Formulate comprehensive procurement strategies, proposals and bidding documents to meet business and project requirements.	Project Strategic Management Project Cost Management Project Time Management Project Procurement Project Leadership and Management
3. Identify project goals, constraints, deliverables, performance criteria, control needs, and resource requirements in consultation with stakeholders.	4. Manage constraints, deliverables, performance criteria, control needs, and resource requirements in consultation with stakeholders.	Project Strategic Management Project Scope and Requirements Agile Project Development
	5. Select and apply methods to monitor/evaluate the performance and management of projects in terms of both project performance and organizational impact.	Project Strategic Management Project Scope and Requirements Agile Project Development Project Leadership and Management
4. Implement the Project Management Institute (PMI) project management knowledge areas, processes, lifecycle		
	6. Interpret and apply project selection and	Project Strategic Management

phases and the embodied concepts, tools and techniques in order to achieve project success.	portfolio balancing methods from a program and portfolio perspective.	Project Cost Management Project Time Management Project Management Software Applications Project Risk and Quality Project Procurement Project Leadership and Management
5. Adapt projects in response to issues that arise internally and externally.	7. Manage the recovery of projects in response to issues and risks that arise internally and externally.	Project Cost Management Project Time Management Project Recovery Project Risk and Quality
6. Interact with team and stakeholders in a professional manner, respecting differences reflective of regional, national and international conventions, local customs and systems to ensure a positive project environment, to ensure a collaborative project environment.	8. Utilize collaborative leadership skills to effectively communicate and influence project team, senior management and stakeholders in a professional manner.	Contemporary Business Management Professional Communication Project Recovery Agile Project Development Project Leadership and Management
7. Utilize technology tools for communication, collaboration, information management, and decision support.		

8. Implement general business concepts, practices, and tools to facilitate project success.	9. Utilize contemporary business concepts, governance practices, and financial management tools to facilitate project success	Project Cost Management Contemporary Business Management Professional Communication Project Recovery
9. Reflect on their role and effectiveness as a leader and follower.		
10. Apply appropriate legal and ethical standards.	10. Apply appropriate legal and ethical standards throughout the project lifecycle.	Project Strategic Management Contemporary Business Management Project Leadership and Management
11. Adapt project management practices to meet the needs of stakeholders from multiple sectors of the economy (i.e., manufacturing, technology, consulting, government, arts, media, and not-for-profit organizations).	11. Create strategies to meet the divergent needs of multiple stakeholders locally, nationally and internationally.	Project Strategic Management Project Scope and Requirements Professional Communication Agile Project Development Project Procurement Project Leadership and Management
12. Apply project management practices to the launch of new programs, initiatives, products, services, and events relative to the needs of stakeholders.		
13. Appraise the role of project management in organizational change.	12. Appraise the role of project management in organizational change.	Project Strategic Management Contemporary Business Management

		Project Recovery
		Project Leadership and Management

Note: All courses have a Project Management Institute (PMI) component

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APPENDIX A - PROGRAM MAPS

Form 2 - Essential Employability Skills Outcomes

SKILL CATEGORIES	DEFINING SKILLS Skill areas to be demonstrated by the graduates	ESSENTIAL EMPLOYABILITY SKILLS OUTCOMES The graduate has reliably demonstrated the ability to:	COURSE TITLE / COURSE CODE (From Appendix C)
COMMUNICATION	<ul style="list-style-type: none"> • Reading • Writing • Speaking • Listening • Presenting • Visual Literacy 	<ul style="list-style-type: none"> ➤ communicate clearly, concisely, and correctly in the written, spoken, and visual form that fulfils the purpose and meets the needs of the audience 	<ul style="list-style-type: none"> • Project Strategic Management • Project Scope and Requirements • Project Cost Management • Contemporary Business Management • Project Time Management • Professional Communication • Project Management Software Applications • Project Recovery

SKILL CATEGORIES	DEFINING SKILLS Skill areas to be demonstrated by the graduates	ESSENTIAL EMPLOYABILITY SKILLS OUTCOMES The graduate has reliably demonstrated the ability to:	COURSE TITLE / COURSE CODE (From Appendix C)
			<ul style="list-style-type: none"> • Agile Project Development • Project Risk and Quality • Project Procurement • Project Leadership and Management
		<p>➤ respond to written, spoken, or visual messages in a manner that ensures effective communication</p>	<ul style="list-style-type: none"> • Project Strategic Management • Project Scope and Requirements • Project Cost Management • Contemporary Business Management • Project Time Management • Professional Communication • Project Management Software Applications • Project Recovery • Agile Project Development • Project Risk and Quality

SKILL CATEGORIES	DEFINING SKILLS Skill areas to be demonstrated by the graduates	ESSENTIAL EMPLOYABILITY SKILLS OUTCOMES The graduate has reliably demonstrated the ability to:	COURSE TITLE / COURSE CODE (From Appendix C)
			<ul style="list-style-type: none"> • Project Procurement • Project Leadership and Management
NUMERACY	<ul style="list-style-type: none"> • Understanding and applying mathematical concepts and reasoning • Analysing and using numerical data • Conceptualizing 	<ul style="list-style-type: none"> ➤ execute mathematical operations accurately 	<ul style="list-style-type: none"> • Project Strategic Management • Project Scope and Requirements • Project Cost Management • Contemporary Business Management • Project Time Management • Project Management Software Applications • Project Recovery • Agile Project Development • Project Risk and Quality • Project Procurement
CRITICAL THINKING & PROBLEM	<ul style="list-style-type: none"> • Analysing • Synthesizing • Evaluating 	<ul style="list-style-type: none"> ➤ apply a systematic approach to solve problems 	<ul style="list-style-type: none"> • Project Strategic Management • Project Scope and Requirements • Project Cost Management

SKILL CATEGORIES	DEFINING SKILLS Skill areas to be demonstrated by the graduates	ESSENTIAL EMPLOYABILITY SKILLS OUTCOMES The graduate has reliably demonstrated the ability to:	COURSE TITLE / COURSE CODE (From Appendix C)
SOLVING	<ul style="list-style-type: none"> Decision-making Creative and innovative thinking 		<ul style="list-style-type: none"> Contemporary Business Management Project Time Management Project Management Software Applications Project Recovery Agile Project Development Project Risk and Quality Project Procurement Project Leadership and Management
		➤ use a variety of thinking skills to anticipate and solve problem	<ul style="list-style-type: none"> ➤ Project Scope and Requirements ➤ Project Time Management ➤ Project Recovery ➤ Agile Project Management
INFORMATION	<ul style="list-style-type: none"> Gathering and 	➤ locate, select, organize, and document	<ul style="list-style-type: none"> ➤ Project Scope and Requirements

SKILL CATEGORIES	DEFINING SKILLS Skill areas to be demonstrated by the graduates	ESSENTIAL EMPLOYABILITY SKILLS OUTCOMES The graduate has reliably demonstrated the ability to:	COURSE TITLE / COURSE CODE (From Appendix C)
MANAGEMENT	<ul style="list-style-type: none"> managing information Selecting and using appropriate tools and technology for a task or a project Computer literacy Internet skills 	information using appropriate technology and information systems	<ul style="list-style-type: none"> ➤ Project Cost Management ➤ Contemporary Business Management ➤ Project Time Management ➤ Project Management Software Applications ➤ Project Risk and Quality ➤ Project Procurement ➤ Project Leadership and Management
		➤ analyse, evaluate, and apply relevant information from a variety of sources	<ul style="list-style-type: none"> • Project Strategic Management • Project Scope and Requirements • Project Cost Management • Contemporary Business Management • Project Time Management • Professional Communication • Project Management Software Applications

SKILL CATEGORIES	DEFINING SKILLS Skill areas to be demonstrated by the graduates	ESSENTIAL EMPLOYABILITY SKILLS OUTCOMES The graduate has reliably demonstrated the ability to:	COURSE TITLE / COURSE CODE (From Appendix C)
			<ul style="list-style-type: none"> • Project Recovery • Agile Project Development • Project Risk and Quality • Project Procurement • Project Leadership and Management
INTER-PERSONAL	<ul style="list-style-type: none"> • Team work • Relationship management • Conflict resolution • Leadership • Networking 	<ul style="list-style-type: none"> ➤ show respect for the diverse opinions, values, belief systems, and contributions of others 	<ul style="list-style-type: none"> • Project Strategic Management • Project Scope and Requirements • Project Cost Management • Contemporary Business Management • Project Time Management • Professional Communication • Project Recovery • Agile Project Development • Project Risk and Quality • Project Procurement

SKILL CATEGORIES	DEFINING SKILLS Skill areas to be demonstrated by the graduates	ESSENTIAL EMPLOYABILITY SKILLS OUTCOMES The graduate has reliably demonstrated the ability to:	COURSE TITLE / COURSE CODE (From Appendix C)
			<ul style="list-style-type: none"> • Project Leadership and Management
		<ul style="list-style-type: none"> ➤ interact with others in groups or teams in ways that contribute to effective working relationships and the achievement of goals 	<ul style="list-style-type: none"> • Project Strategic Management • Project Scope and Requirements • Project Cost Management • Contemporary Business Management • Project Time Management • Professional Communication • Project Management Software Applications • Project Recovery • Agile Project Development • Project Risk and Quality • Project Procurement • Project Leadership and Management
✓ PERSONAL	<ul style="list-style-type: none"> • Managing self 	<ul style="list-style-type: none"> ➤ manage the use of time and other 	<ul style="list-style-type: none"> • Project Strategic Management • Project Cost Management

SKILL CATEGORIES	DEFINING SKILLS Skill areas to be demonstrated by the graduates	ESSENTIAL EMPLOYABILITY SKILLS OUTCOMES The graduate has reliably demonstrated the ability to:	COURSE TITLE / COURSE CODE (From Appendix C)
	<ul style="list-style-type: none"> Managing change and being flexible and adaptable Engaging in reflective practices Demonstrating personal responsibility 	resources to complete projects	<ul style="list-style-type: none"> Contemporary Business Management Project Time Management Professional Communication Project Management Software Applications Project Recovery Agile Project Development Project Risk and Quality Project Procurement Project Leadership and Management
		➤ take responsibility for one's own actions, decisions, and consequences	<ul style="list-style-type: none"> Project Strategic Management Project Cost Management Contemporary Business Management Project Time Management Professional Communication Project Management Software

SKILL CATEGORIES	DEFINING SKILLS Skill areas to be demonstrated by the graduates	ESSENTIAL EMPLOYABILITY SKILLS OUTCOMES The graduate has reliably demonstrated the ability to:	COURSE TITLE / COURSE CODE (From Appendix C)
			Applications <ul style="list-style-type: none"> • Project Recovery • Agile Project Development • Project Risk and Quality • Project Procurement • Project Leadership and Management



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APPENDIX B - PROGRAM DESCRIPTION

Program Description

Project Management is a two-semester Ontario College Graduate Certificate that provides university and college graduates with the in-depth knowledge, competencies, skills, tools, and techniques required to plan and execute major projects that achieve organizational goals on time and on budget. The Project Management Institute (PMI) Project Management Book of Knowledge is an integral part of the program curriculum. The curriculum also addresses emerging trends in project management through courses in agile project management, project recovery and project leadership. The program will be laptop enabled and offered in blended/hybrid format to improve reach, flexibility and accessibility.

Upon completion of the first semester of the program, students will be eligible for the Certified Associate in Project Management (CAPM) certification, an entry-level designation offered by PMI. Graduates will be prepared to pursue PMI's Project Management Professional (PMP) designation after completing the prescribed period of professional project management experience.

Graduates can expect to find employment in large and small organizations, in the public and private sectors, and in a variety of fields (e.g., information technology, construction, transportation, education, manufacturing). They will be prepared for a variety of project management roles, from entry-level to senior management, depending on their prior education and work experience.

Admission Requirements:

Minimum GPA of 2.5

An Ontario College Advanced Diploma or

An Ontario College Diploma or

A University Degree or

Acceptable combination of related work experience and post-secondary education as judged by the

<p>College or</p> <p>Five years of work experience in the project management field as judged by the College to be equivalent.</p> <p>English language proficiency requirements as per College policy.</p> <p>PROGRAM OUTCOMES:</p>
1. Lead the development of project goals and objectives using project management knowledge areas, process, concepts, and methodologies, to align the project with the organization's strategic plans.
2. Manage the scope, cost and timing of the project to achieve success as defined by the project stakeholders.
3. Formulate comprehensive procurement strategies, proposals and bidding documents to meet business and project requirements.
4. Manage constraints, deliverables, performance criteria, control needs, and resource requirements in consultation with stakeholders.
5. Select and apply methods to monitor/evaluate the performance and management of projects in terms of both project performance and organizational impact.
6. Interpret and apply project selection and portfolio balancing methods from a program and portfolio perspective.
7. Manage the recovery of projects in response to issues and risks that arise internally and externally.
8. Utilize collaborative leadership skills to effectively communicate and influence project team, senior management and stakeholders in a professional manner.
9. Utilize contemporary business concepts, governance practices, and financial management tools to facilitate project success.
10. Apply appropriate legal and ethical standards throughout the project lifecycle.
11. Create strategies to meet the divergent needs of multiple stakeholders locally, nationally and internationally.
12. Appraise the role of project management in organizational change.



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APPENDIX C - PROGRAM CURRICULUM

Semester	Course Code*	Course Title (and brief course description)
1	MGMT 6XXX	Project Strategic Management – Students will learn how to include projects in a strategic management plan and how to employ appropriate project selection criteria methods. Students will work with current cases to learn and apply a number of financial models such as net present value, return on investment and pay back periods and their impacts to the development of a strategic management strategy. Alternative project management methodologies such as Agile Development, Lean Project Management and Waterfall will also be introduced. Students will create a communication/justification plan for senior managers and stakeholders.
1	MGMT 6XXX	Project Scope and Requirements – Students will learn the skills to define, analyze, verify, control and lead project scope. They will also identify, collect and document project requirements, create a requirements plan, manage vendors, communicate and implement project requirements. Students will learn how to create and align a project charter to strategic organizational plans and satisfy stakeholder expectations. Students will also create and manage a Work Breakdown Structure (WBS) that they will have created from personal research. They will also learn decomposition techniques and their impacts to project scope.
1	MGMT 6XXX	Project Cost Management – Students will develop the competences to define project costs within the planning phases, as well as the skills to estimate using such methods such as analogues, bottom-up and top down. Students will learn to analyze, translate and adapt the project Work Breakdown Structure (WBS) into a project budget and assess the linkages of positive and/or negative impacts and take appropriate action as required. Students will analyze project status and react to imposed project changes and assess the impacts. They will do PERT analysis and assess cost and schedule performance within the context of project management to ensure cost

		control.
1	MGMT 6XXX	Contemporary Business Management - The objectives of this course are to explore the various contemporary and functional areas of business processes in Canada and to compare and contrast the interrelationship within these domains. Students will research recent business phenomena to analyze business concepts as they relate to major business trends. They will discover how projects are affected by governance models, government in business, marketing, operations, employee-management issues, financial resources management ethics, social responsibility and community-related philanthropy.
1	MGMT 6XXX	Project Time Management - This course will teach students the skills to manage the time dimension of projects. They will become familiar with estimating strategies, critical path identification, project float analysis, and defining and sequencing project activities using Gantt Charts. Students will also define, sequence, estimate resources and tasks to develop and control project schedules. The curriculum will include current case studies and give the students the abilities to develop and measure the Earned Value Management (EVM) process and track actions to control project schedules.
1	COMM 6XXX	Professional Communication – This course focuses on refining the students' communication abilities, from a workplace perspective, such that they prepare and demonstrate use of professional competencies for the purpose of succeeding in the present day workplace environment. The communication tools learned include speaking and presentation skills, research of current issues and business document writing, meeting minute-taking, and compilation of a professional career portfolio, including cover letter and resume. Students will discover the importance of interpersonal communication and cultural differences in communicating in the workplace. Throughout the course, students demonstrate proficiency in group dynamics reflecting a workplace environment. They also complete scaffolded practical periodic assignments in a computer lab to simulate a workplace environment.
2	MGMT 6XXX	Project Management Software Applications – The course will give students the ability to use project management software tools to optimize the project schedule, update and

		control a project as well as communicate the project to stakeholders. Students will learn to enter project tasks, estimate tasks, dependencies, identify deadlines, constraints and task calendars. Students will learn to enter project resources and optimize resources to assignments. They will use the software to create their own cases and then do project analysis and develop reports and manage changes.
2	MGMT 6XXX	Project Recovery - Students will develop a full project proposal over the semester. They will develop the competencies to assess impacts of a major change on their active projects and recognize, create and lead a recovery plan either for their own business or within a business. Students will use Earned Value Management (EVM) techniques to identify and respond to project changes. Students will develop logical reasoning skills and the parsing, prioritizing and presenting of clear business problem solutions to senior management, communicating to all stakeholders and executing on live projects.
2	MGMT 6XXX	Agile Project Development – Students learn the skills of Agile Project Development for high risk, high change projects. They determine how to develop and manage the product backlog, create and use effective user’s stories and develop project use cases to manage project requirements. Students role-play as ScrumMaster leader and run mock planning sessions, re-planning session, planning poker, risk and retrospective sessions. Students will estimate project tasks using story points analyze and manage the project scope and expectations with stakeholders to deliver on the project.
2	MGMT 6XXX	Project Risk and Quality – In the first half of this course students learn to lead, plan, identify, and perform qualitative and quantitative project risk analysis. Students will also learn to develop risk response plans and monitor and control project risks. In the second half of the course, students learn how to lead and build quality into projects using total quality management and lean methodologies. They will analyze recent cases and events which impacted quality in a variety of industries. Students will learn how to lead, analyze, plan, perform and control a quality plan that includes using techniques such as histograms, cause and effect diagrams, Six Sigma and control charts.
2	MGMT 6XXX	Project Procurement – Students will explore the various methodologies of procurement within the project management context. They will develop a vendor management plan and a project procurement strategy and then create, execute and

		control the procurement plan. Students will determine the make or buy decision and communicate the rationale to key stakeholders and project vendors. Students will also evaluate source selection criteria, contract and the legalities of project procurement for their own business and within a business.
2	MGMT 6XXX	Project Leadership and Management – This course establishes the leadership skills to create, organize, manage, control, analyze, and adapt project teams. Students will acquire the practical leadership skills to communicate strategic business goals and create an effective human resources plan for their project or for their own business. The plan will include strategies to communicate and influence project teams, virtual teams, stakeholders, vendors and senior management to ensure project success, and to identify and acquire organizational resources for a project. The course also focuses on program and project leadership, the various methods of governance, leadership, project integration and assesses legal and ethical project management issues. This course is used to pull all of the other project management courses in this program together into a consolidated whole, and gives the student a higher-level leadership view of portfolio, program and project management.

Add additional rows as required to complete the curriculum chart.

* (be sure to identify those courses designed to deliver General Education)

APPENDIX D

Context for Information Collection

The role of regulatory colleges and voluntary membership associations in controlling employment in an occupation, trade or profession, conferring professional designations or in developing standards of practice is not always clear-cut. It is important for students that information about programs of instruction accurately describes entry-to-practice requirements in a field of study.

Regulated Professions and Trades

For some professions and trades, there is legislation requiring workers in the profession or trade to be licensed or certified by a regulatory body in order to practice the profession or trade in Ontario. The authority of these regulatory bodies comes from an Ontario statute e.g. *Professional Engineers Act*. Government generally limits the granting of legislative regulatory authority to private bodies in occupations and professions where it has identified that there is a public interest in having oversight over the standards of the profession or trade.

Some regulatory authorities have a legislated right to determine educational level and to accredit programs of study and will restrict certification or licensing to graduates of these programs. The purpose of accredited status is to maintain the quality of programs, to promote continuing improvement of instruction and to ensure that students receive an education consistent with standards for entry into practice or advanced practice in their respective field or discipline.

Regulatory Authority without Accreditation

Most regulatory authorities do not have legislative authority to accredit or approve educational programs but they do determine requirements to practice as a member of the profession and control use of the professional designation. They may also develop standards of practice and competence.

The organization will identify the criteria for registration/membership which may include a requirement for the successful completion of certain identified educational programs. The list of programs might be those offered by named institutions or programs accredited by other third party accrediting bodies, for example the College of Occupational Therapists of Ontario recognizes programs accredited by the Canadian Association of Occupational Therapists.

All decisions regarding students' eligibility for licensing or certification, in a regulated profession or trade, fall within the jurisdiction of the certification or registration authority.

Voluntary Associations

In the majority of occupations, professions and trades there is no statutory body regulating entry-to-practice requirements but voluntary membership associations may determine rules for their own members. Voluntary certification is used by these member associations to represent an individual's professional competence and affirms a knowledge and experience base for practitioners in a particular field. One or more private association may represent a profession and they generally function as advocates for their members and may also develop voluntary standards of practice.

A voluntary professional association /organization has no legislative authority to require that a

student complete an accredited or recognized program as a condition of employment. Voluntary membership associations may, however, accredit or recognize programs that are required for membership in their organization, e.g. CIPS (Canadian Information Professional Association). Some voluntary associations do not recognize or accredit specific educational programs and membership may be determined by examination, proof of employment, character reference, etc. for example the Canadian International Freight Forwarders Association.

APPENDIX D - Regulatory Status Form
MANDATORY REGULATORY REQUIREMENTS

Where licensing or certification is required by legislation for entry to practice in the profession or trade, the Ministry of Training, Colleges and Universities requires that colleges ensure that their programs will meet the requirements of the regulatory body in order to be approved for funding.

There is **NO** legislative requirement that program graduates must be certified or licensed by a regulatory authority to practice or work in the occupation.

VOLUNTARY REQUIREMENTS

Colleges may choose to have a program accredited or recognized by a voluntary membership organization or association. Graduate eligibility for association recognition or adherence to standards imposed by the body is not a requirement for program funding approval by the Ministry of Training, Colleges and Universities.

Recognition of the program by a voluntary professional body:

Name of professional body: **Project Management Institute (PMI)**

Fanshawe College is a Registered Education Provider for the Project Management Institute.

Recognition has been received. **Provider ID 2143**

Type of recognition:

Graduates will be eligible to write a membership examination to achieve a **Certified Associate in Project Management (CAPM) certification**